



# GOVERNMENT COLLEGE OF ENGINEERING, JALGAON

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Name of Examination : **Winter 2020** - (Preview)

Course Code & Course Name : **SH104U - Communication Skill**

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Maximum Marks : **30**

Duration : **2 Hrs**

[Edit](#) [Print](#) [View Answer Key](#) [Close](#) **Answer Key Submission Type:** Marking scheme with model answers and solutions of numerical

Instructions:

1. All questions are compulsory.
2. Illustrate your answer with suitable figures/sketches wherever necessary.
3. Assume suitable additional data; if required.
4. Use of logarithmic table, drawing instruments and non programmable calculators is allowed.
5. Figures to the right indicate full marks.

## 1) Solve all sub-question

- a)) Write a note on verbal and non-verbal communication? [3]
- b)) What are the techniques for writing precisely? [3]
- c)) Write in detail about the essentials of effective communication? [3]

## 2) Solve any two sub-question

- a)) Write in detail about nature, importance and purpose of communication? [3]
- b)) What are the common Errors in verb agreement? [3]
- c)) Write a note on synonyms, antonyms and standard abbreviations in vocabulary building? [3]

## 3) Solve any two sub-question

- a)) Explain the importance of proper punctuation in writing skills? [3]
- b)) How the common error is occur in misplaced modifiers in English? [3]
- c)) Write a note on formal, informal written communication? [3]

## 4) Solve all sub-question

- a)) How the communication can be build up at work place? [3]
- b)) What are the common Errors in noun-pronoun agreement? [3]
- c)) How we can use basic writing skills in use of phrases and clauses in sentences? [3]

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